Non-Westside Courses

As a rule, we do not recommend that students take courses offered at Westside through an outside institution. However, we do realize that sometimes there are circumstances which require this option. Listed below are the 6 most widely used online providers used by Westside students. A *Non-Westside Course Authorization Form* should be completed prior to enrolling in any class outside of Westside to ensure that we recognize the credit. Remember that there is a limit of one (1) online credit during your attendance at Westside. Some schools will want our school code when you register. It is 380936. Some families should also be aware that NCAA Division 1 & 2 colleges will only accept online or correspondence courses from certain schools for college athletic eligibility purposes.

American Academy	theamericanacademy.com	1.888.364.6940
Apex Learning Virtual School	apexlearningvs.com	1.855.550.2547
Penn Foster	pennfoster.edu	1.800.961.6407
Red Comet	redcomet.org	1.800.730.1101
BYU online	elearn.byu.edu	1.800.914.8931
Blueprint Education	blueprinteducation.org	1.800.426.4952

Instructional Courses

We believe that most students learn best by being present in a classroom with their peers. If a student must take "outside" courses, PCC or PSU offer a wide variety of classes that Westside accepts for high school credit. Sometimes, students may even take courses there to satisfy high school requirements while earning college credit for later use. If you plan to use PCC, keep in mind that they work off a quarter system and their credits are not the same as a high school credit. The conversion table we use is listed below.

PCC/PSU Credit Hours	WCHS Credits
2, 3, or 4	½
5 or 6	1

Note that there is no limit to the number of instructional courses a student may transfer to Westside, but check with Scott Ball, School Counselor to confirm that a course is truly instructional and not "correspondence". Instructional courses are generally considered those in which a certified instructor actually teaches the class rather than merely monitoring a student's work.

Non-Westside Course Authorization Form

This form should be completed prior to enrolling in any online, traditional correspondence, or self-paced program.

Student _____

Institution _____

Course name and number _____

Deadline to submit grade to Westside: <u>May 1, 2025 (applies to seniors only)</u>

Upon completion of the course, an official transcript or grade report must be sent to Westside before the course will be added to a student's Westside transcript.

Signatures

Student _____ Date _____

Parent _____ Date _____

Counselor Approval _____ Date _____