



**FORM B - Private Auto  
Driver and Passenger Release & Parent Permission**

During the course of the school year, your student may be involved in various activities sponsored by Westside Christian High School. There will be some activities that WCHS will not be providing transportation to and from. In the event that private transportation is necessary, please complete the following form that: (a) requests that you be allowed to act as a volunteer driver of other students; (b) requests that your student be permitted to be a passenger in a privately operated vehicle; (c) requests that your student drive ONLY him/herself; (d) requests that your student be allowed to act as a volunteer driver; and (e) releases WCHS from liability arising out of students being transported in a privately owned vehicle.

**Section 1: Trip Information** *(completed by teacher, advisor or coach)*

Destination	Departure Date	Depart Time	Return Time	Supervising Staff Name
Description of trip				Staff phone number

**Section 2: Student Information and Parent Permission** *(completed by parent or guardian)*

Student Name	Student Phone Number	Student Address
Parent/Guardian Name	Home Phone Number	Cell Phone Number
Emergency Contact Name	Emergency Contact Relationship	Emergency Contact Phone Number
Health Insurance Provider	Policy Number	
<ul style="list-style-type: none"> <li>• <b>Trip Permission</b> – I, the parent of the above named student grant permission to the school to take him/her on the above described trip.</li> <li>• <b>Medical Waiver</b> – I, the parent of the above named student, grant permission to the supervising teacher to authorize necessary medical services in an emergency, including injections, anesthesia, surgery, and medication, if I cannot be contacted at the telephone numbers shown below, and I agree to be responsible for any expenses not covered by home insurance that may be incurred as a result of an accident or medical emergency involving the above-names student.</li> <li>• <b>In Case of Surgical Emergency</b> – I hereby give permission to the physician selected by the school director, or in his absence, his designee, to hospitalize, secure treatment for, and order injections, anesthesia, or surgery for my child as named above. Any directions to the contrary should be specified on a separate paper and signed.</li> <li>• <b>Transportation Release</b> – I agree, by signing below, to release from liability, hold harmless, defend and indemnify Westside Christian High School, its agents, employees, and board members, from liability arising out of personal injuries and/or property damage resulting from or in any way connected to transport to and from said activities. By signing below, I affirm that I have carefully read and understood the terms and conditions required of volunteer drivers.</li> </ul>		
Name of Parent or Legal Guardian (Print)		Signature of Parent or Legal Guardian and Date

**Section 3: Volunteer Driver Information** *(must read and agree you meet the driver qualifications)*

Drivers Name	Date of Birth	Drivers License # and State	Expiration
Driver's Phone Number		Driver's Home Address	
Insurance Company		Insurance Policy Number & Expiration Date (attach copy of insurance card)	
I am fully aware my automobile insurance coverage is primary for myself and all passengers I transport to and from school activities. I request that the above named individual be allowed to transport students and from activities sanctioned for private transportation by school officials. I hereby release, hold harmless, defend and indemnify Westside Christian High school, its agents, employees, and board members, from liability arising out of personal injuries and/or property damage resulting from or in any way connected to transport to and from said activities. By signing below, I affirm that I have carefully read and understand the terms and conditions required of volunteer drivers (outlined below).			
I am driving: <input type="radio"/> myself (student driver) ONLY <input type="radio"/> myself (parent/student driver) and other students			
Name of Adult Driver or Parent/Legal Guardian of Driver (Print)		Signature of Adult Driver or Parental/Legal Guardian of Driver & Date	

**Section 4: Volunteer Driver Qualifications**

To qualify as a Westside Christian High School Driver, the following conditions must be met.

Volunteer Drivers: (a volunteer driver is **ANYONE** driving a Private Auto)

1. Must operate their vehicles with a valid driver's license that is not a provisional driver's license. Drivers must comply with ORS 807.122 which limits drivers using a provisional driver's license from transporting passengers.\*\*
2. May not have any moving violations on their driving record for the three (3) years (5 years for a DUI violation) prior to their application to act as a Volunteer Driver.
3. Must not have any automobile accidents for which they were liable for the five (5) years prior to their application to act as a Volunteer Driver.
4. Must provide a copy of their automobile insurance information to the authority at the school in which they wish to act as a Volunteer Driver.
5. Agree by signing this agreement, they will adhere to all traffic ordinances and laws.
6. I have completed and passed Westside Christian High School Background Check.

**\*\*ORS 807.122 Restrictions on operation with provisional driver license.** (1) The Department of Transportation shall place the following restrictions on a provisional driver license issued under ORS 807.065:

- a) Except as provided in subsections (2) and (3) of this section, for the first six months after issuance of the license, the holder of the license may not operate a motor vehicle that is carrying a passenger under 20 years of age and who are not members of the holder's immediate family.
- b) For the first year after issuance of the license, the holder of the license may not operate a motor vehicle between the hours of 12 midnight and 5am except when:
  - a. The holder is driving between the holder's home and place of employment;
  - b. The holder is driving between the holder's home and a school event for which no other transportation is available;
  - c. The holder is driving for employment purposes; or
  - d. The holder is accompanied by a licensed driver who is at least 25 years of age.

**OREGON DEPT. OF EDUCATION DOES NOT ALLOW STUDENT TRANSPORTATION IN VEHICLES WITH A CAPACITY GREATER THAN 10 OCCUPANTES (including driver) UNLESS IT IS AN ODE APPROVED COMMERCIAL CARRIER.**

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SCHOOL ADMINSTRATOR SIGNATURE

\_\_\_\_\_  
DATE